FY 2024-2025 No.25 OFFICIAL MINUTES Meeting

March 18, 2025 Regular

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

#### 1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:31 p.m. by Mrs. McGinty, Board President.

#### 2. <u>Salute the Flag</u>

# 3. <u>Statement of Compliance</u> - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

#### 4. <u>Roll Call</u>

Mr. Dougherty	Present 6:34 pm	Mrs. Kiley	Present	Mrs. Romano	Present
Mr. Grant	Present 6:33 pm	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent Sean Cranston, School Business Administrator

Mrs. Whitehouse read the mission statement.

### 5. <u>Welcome of Visitors</u>

Mrs. McGinty welcomed all visitors to the meeting.

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#### 6. <u>Communications</u>

- a. Mrs. Whitehouse received a communication from a parent that the video rewatch of the prom meeting was too small.
- b. Dr. Righi received positive communication via email about our staff and child study team members.

#### 7. Board Reports

- a. Student Representative Report Reyna Dermer, Alex Olan
  - i. Reyna discussed the following:
    - 1. Course selections are finishing this week.
    - 2. Juniors took NJGPA last week.
    - 3. RFH received 9 awards at the NJ State Science Fair.
    - 4. Wrestling team had 7 district and 3 regional champions.
    - 5. Boys and Girls Basketball teams made the sectional final.
  - ii. Alex discussed the following:
    - 1. Empty Bowls is taking place tomorrow night.
    - 2. Fashion Club is having a clothing drive tomorrow night in conjunction with empty bowls.
    - 3. Career Institute is taking place on Wednesday.
    - 4. Numerous clubs are doing fundraisers this spring.
    - 5. Juniors have pre-prom meetings and bids.
    - 6. Spanish Students are here.
  - iii. Mrs. Whitehouse asked the students if clubs get the same amount of buzz and hype that the sports teams do.
- b. Education Mrs. Thompson March 5, 2025
- c. Finance & Facilities Mrs. Whitehouse March 10, 2025
- d. Personnel Mr. Page March 12, 2025
- e. Student Wellness Mrs. Hickey March 11, 2025
- f. Superintendent's Report
  - i. Tentative Budget Presentation Sean Cranston

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#### <u>Drills</u>

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	February 4	1:50 p.m.	5 minutes
Lockdown	February 25	1:45 p.m.	5 minutes

#### Enrollment - 827 as of February 28, 2025

#### 8. <u>Public Comment on Agenda Items</u>

a. None

#### 9. <u>ACTION ITEMS</u>

#### **MINUTES**

### The Superintendent recommends approval of minutes #1. Approve Board Meeting Minutes

- 1. Recommend Board approval of the following meeting minutes:
  - a. March 4, 2025 Regular Meeting Minutes
  - b. March 4, 2025 Executive Session Minutes

#### Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board of Education approved the minutes #1 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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### PERSONNEL

# The Superintendent recommends personnel items #2-7

#### Additional Assignments

### 2. Approval of Spring Curriculum Writers

Recommend Board approval of the following spring curriculum writing and faculty writing curriculum at a rate of \$30.00 per hour:

COURSE	NAME	TOTAL HOURS
Dynamic Public Speaking	Alexis Marinov Jessica Mentzel	5 5
Introduction to Business	Thomas Colella Lucrecia Esposito	5 5
Math Analysis	Donna Clarke Erika Waltz	15 15
Piano	Zachary Lorelli	15

#### **Resignation**

#### 3. Approval of Resignation

Recommend Board approval to accept the resignation of Claudia Simon, Special Education Teacher, effective May 12, 2025.

#### Leaves of Absence

# 4. Approval of Leave of Absence for the 2024 - 2025 School Year

Recommend Board approval of an unpaid leave of absence for the 2024-2025 school year:

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5438	New Jersey Family Leave of Absence 4/14/2025 - 5/9/2025 Return Date 5/10/2025

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### 5. Approval to Ratify Change in Leave of Absence

Recommend Board ratify the approval of a change in leave of absence as listed:

NO.	EMPLOYEE	From: Original Dates	TO: Updated Dates
1.	5409	Paid Leave of Absence 2/5/2025 - 2/12/2025 Unpaid FMLA 2/13/2025 - 3/25/2025 Unpaid NJFLA 3/26/2025 - 6/9/2025 Return Date 6/10/2025	Paid Leave of Absence 2/4/2025 - 3/21/2025 Unpaid FMLA/NJFLA 3/24/2025-6/20/2025 Return Date 6/23/2025

### Substitutes / Coaching/Advisor Appointments

#### 6. Approval of Substitute for the 2024 - 2025 School Year

Recommend Board approval of the following substitute for the 2024 - 2025 school year:

Sarah Cavalli Substitute Teacher

Stephen Danyluk Substitute Teacher

#### 7. Approval of Coaching / Advisor Appointments

Recommend Board approval of the following coaching / advisor appointments:

NAME	SPORT/CLUB	POSITION	STIPEND/STEP
Sarah Cavalli	Softball	Volunteer Assistant Coach	N/A
Stephen Danyluk	Boys Lacrosse	Volunteer Assistant Coach	N/A

### Board Comment: None

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On a **MOTION** made by Mr. Grant and seconded by Mrs. Kiley, the Board approved Personnel Items 2-7 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

#### **FINANCE**

# The Superintendent recommends finance items #8-18

#### 8. Approval of Bill List

Recommend Board approval of the following bill lists dated March 14, 2025:

General Fund	\$ 530,277.88
Special Revenue Fund	\$ 6,166.72
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 72,204.37
Total	\$ 608,648.97
Payroll 03-14-25	\$ 612,707.90
Total Expenditures	\$ 1,221,356.87

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### 9. Budget SY 2025-2026 ~TENTATIVE ~ Approval

The Superintendent of Schools recommends approval of the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$ 27,410,361	\$ 440,754	\$ 886,644	\$ 28,737,759
Less Anticipated Revenues	\$ 5,654,852	\$ 440,754	\$ 182,476	\$ 6,278,082
Taxes to be Levied	\$ 21,755,509	\$ 0	\$ 704,168	\$ 22,459,677

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Rumson-Fair Haven Regional High School Learning Commons located at 74 Ridge Road, Rumson, NJ on April 29, 2025 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

#### 10. Capital Reserve Withdrawal - Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$3,400,000 for other capital projects costs namely a Full HVAC replacement in kind and LED upgrades as part of a Direct Install Project. The total cost of this project is \$3,400,000 which represents expenditures for construction elements or

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projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Learning Standards.

#### 11. Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$32,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

#### 12. Travel and Related Expense Reimbursements

WHEREAS, the Rumson Fair Haven Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rumson Fair Haven Regional High School Board of Education established \$78,699 as the maximum travel amount for the current school year and has expended \$27,157 as of this date; now THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$89,899 for the 2025-2026 school year.

#### 13. Approval of Tuition Rate - Non-Resident

Recommend approval for setting the Non-Resident General Education tuition rate for the 2025-2026 school year at **\$22,060** this rate going forward will be adjusted annually pursuant to provisions of N.J.A.C. 6A:23A-17.1

#### 14. Approval of Tuition Rate for Special Education Classes

Recommend approval of the 2025-2026 SY tuition rates as follows:

MD \$43,436 ESY \$ 5,790

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### 15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
4-22-25 to 6-4-25	Tuesdays & Wednesdays 6:30-8:30 pm	ELR EDU LLC Huntington Learning Center	SAT Test Prep Class	Classroom
4-8-25	3-5 pm	Fair Haven School District	Knollwood vs. Forrestdale Softball Game	Softball Field

#### 16. Ratify Approval of Use of Facilities - Non Chargeable

Recommend Board ratify the approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
3-15-25	1-3 pm	Rumson Recreation	Coaches Training	Gymnasium

### 17. Authorize an Agreement Between the Borough of Rumson and the Rumson-Fair Haven Regional High School for the Spring Crew Program

**WHEREAS**, the Boroughs of Rumson and Fair Haven have had a Spring crew program for a number of years that has been run through the Borough of Rumson Recreation (hereinafter "Borough") in the past; and

WHEREAS, a number of the Spring crew regattas require the team to be directly affiliated with a high school, and

**WHEREAS**, Rumson-Fair Haven Regional High School Board of Education (hereinafter "Board") has agreed to host a team for the residents of Rumson and Fair Haven in 2025; and

**WHEREAS,** the Board needs to use the Borough's equipment to field the team in the Spring of 2025; and

WHEREAS, it makes economic sense to lease the Borough owned equipment for the Board's Spring season team, and

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**WHEREAS,** the agreement stipulates that the costs of the hiring and managing the coaching staff hired by the Board will be reimbursed by the Borough in the amount of \$23,055.89 and

**WHEREAS**, the Administrators of both the Borough and the Board have developed an agreement to facilitate the Spring season lease;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Rumson-Fair Haven Regional High School that the Board President and the Business Administrator/Board Secretary are authorized to sign an agreement with the Borough of Rumson for the Spring 2025 season.

#### 18. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
4-29-25	Kerri Bress	School Nurses: Best Strategies for Success during School Medical Emergencies	\$295	\$0	Full	Virtual
3-21-25 4-4-25	Donna Clarke	Transforming and Sustaining a Thinking Classroom: A Two Part Workshop	\$200	\$0	Full	New Brunswick , NJ
4-4-25	Sean Cranston	NJSIG MOCSSIF School Athletics: A comprehensive plan for addressing legal liability and promoting student safety	\$0	\$0	Full	Eatontown , NJ
3-26-25	Suzanne Crowley	Site Visit Marlboro HS	\$0	\$0	Full	Marlboro, NJ
Various	Steven Danyluk	Fundamentals of Coaching	\$60	\$0	Own Time	Virtual
3-26-25	Lucrecia Esposito	Site Visit Marlboro HS	\$0	\$0	Full	Marlboro, NJ
3-28-25	Chrissy Fabrico	MCSCA/OCSCA Good Ideas Conference	\$0	\$0	Full	Lincroft, NJ

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4-23-25 to 4-27-25	Seth Herman	2025 National Association for Music Educators Eastern Division Conference	\$375	\$1,500	Full	Hartford, CT
Various	Krista Honnold	Fundamentals of Coaching	\$60	\$0	Own Time	Virtual
4-30-25	Thomas January	Rutgers Center for Literacy Development	\$180	\$20	Full	New Brunswick , NJ
5-19-25 to 5-20-25	Robert Miller	NJ Association for College Admissions Counseling Annual Conference	\$280	\$230	Full	Atlantic City, NJ
4-21-25	Hannah Phillips	Tour of Brookdale Center for Adult Transition Program	\$0	\$0	Half PM	Lincroft, NJ
4-21-25	Susan Shay	Tour of Brookdale Center for Adult Transition Program	\$0	\$0	Half PM	Lincroft, NJ
5-14-25	Marisa Stefani	Transition Coordinators Network	\$0	\$0	Full	Holmdel, NJ
4-29-25	Elisa Verran	Spring Cover Workshop for Yearbook	\$0	\$0	Half PM	Eatontown , NJ
3-27-25	Elisa Verran	Rider College Counselor Breakfast	\$0	\$0	Full	Lawrence ville, NJ
3-19-25	Amy Winters	Advanced K-12 Behavioral Threat Assessment and Management Training	\$0	\$0	Full	Toms River, NJ

Board Comment: None

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On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse the Board approved Finance Items 8-18 with the following roll call vote:

Mr. Dougherty Yes		Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

#### **EDUCATION**

### The superintendent recommends education items #19-24

#### 19. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES	
March 21	Philadelphia	Spanish Exchange Students / RFH Hosts	Christina Gauss Seth Herman	
March 27	BAPS Hindu Temple, Robbinsville	Physical Education International Club	Keri Williams Krishna Kanuga Lauren Butler Mary Beth Coleman	
April 24	El Barrio Neighborhood, New York City	AP Spanish AP French Language and Culture	Christina Gauss Petronila Luccarelli Patricia Beattie Martin Januario	
April 29	Homewood Suites, Eatontown	Yearbook	Melissa Donofri Elisa Verran	

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#### 20. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
March 17	Flag Football	Randy Kalman	Clothing Fundraiser
April 10	Flag Football	Randy Kalman	Shoe Night Fundraiser at Road Runner
April 12	SGA	Nicholas DelBuono	Car Wash

#### **21.** Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST	
27001050	2/24 - 3/31 10 hours per week	Medical	RFH Faculty / \$55 per hour	
26000228	2/25 - 5/6 10 hours per week	Medical	Facility / \$45 per hour	
26000090	2/19 - 2/21 6 total hours	Medical	Facility / \$60.75 per hour	
26000090	3/6 - 5/22 10 hours per week	Medical	Facility / \$45 per hour	
26000276	3/1 - 3/31 10 hours per week	Medical	RFH Faculty / \$55 per hour	
26000341	2/3- 4/14 62 total hours	Medical	RFH Faculty / \$55 per hour	
26000095	2/4 - 3/31 10 hours per week	Medical	RFH Faculty / \$55 per hour	

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#### 22. Approval of Revised Curricula

Recommend Board approval of the following revised curricula:

• Statistics and Probability

### 23. Approval of New Textbooks

Recommend approval of the following new textbook:

• United States History I and United States History II: US History Interactive, Savvas

#### 24. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY 2024-2025-3 reported by the Superintendent at the Board's March 4, 2025 Meeting.

### Board Comment: None

On a **MOTION** made by Mr. Page and seconded by Mr. Grant, the Board approved Education Items 19-24 with the following roll call vote:

Mr. Dougherty Yes		Mrs. Kiley	Yes	Mrs. Romano	Yes
Mr. Grant Yes		Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

### 10. Public Comment - None

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#### 11. Executive Session

On a **MOTION** made by Mr. Grant and seconded by Mr. Page the Board by unanimous roll call vote, moved to Executive Session at 7:39 p.m.:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on March 18, 2025 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

Personnel

### 12. <u>Reconvene Public Session</u>

On **a MOTION** by Mr. Grant seconded by Mrs. Kiley the Board by unanimous roll call vote returned to open Public Session at 8:14 p.m.

#### 13. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Whitehouse, seconded by Mr. Dougherty, and carried by unanimous roll call vote the Board adjourned the meeting at 8:15 p.m.

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Respectfully submitted,

Sean S. Cranston

Sean S. Cranston Business Administrator/Board Secretary Rumson-Fair Haven Regional High School